

Draft Minutes**Dalry Community Development Hub (DCDH)****Trustee - Business and Progress meeting**

Venue: Rosearden, Courthill St. **Date:** 15th June 2016 **Time:** 7.30 pm start.

Invited Attendees:

James McCosh	Chair
Sheena Woodside	Treasurer
Alastair Adamson	Secretary
Myra Sim	Trustee
Hamish Harkness	Trustee
Heather Grossart	Trustee - apologies
Catherine McMillan	Trustee
Caroline Cooper	Trustee
Reg N-Graham	Trustee – no appearance
Janet Gibson	Trustee – apologies
Julie Wales	(speaker – art on the Bypass)
Jacqueline Shaw	(speaker – art on the Bypass)
Audrey Hillis	NAC – (subgroup rep)
Thomas Reaney	NAC (speaker) - apologies
Anthony Hume	NAC – (subgroup rep)
Bruce Davidson	East Ayrshire Woodland Trust - apologies

1. Welcome/Introduction - purpose of meeting

James McCosh welcomed all and noted the attendance of trustees, subgroup representatives and invited speakers.

The purpose of tonight's meeting is to continue with our efforts to progress current initiatives and to consider priorities for any further activities the DCDH has been requested to address.

2. Record apologies, and agree minutes of 13th April 2016 DCDH trustees meeting.

The apologies received from Janet Gibson, Heather Grossart, Thomas Reaney and Bruce Davidson was recorded.

The minutes of the 18th May 2016 meeting were proposed for acceptance by Hamish Harkness and seconded by Catherine McMillan.

3. Dalry Town Centre improvements – progress report. – Thomas Reaney NAC

AA confirmed that the following programme of works by NAC was now well underway, and that the completion of most of the Dalry Cross Phase 1 actions had significantly added to the success of the 12th June Queen's 90th Birthday event. AA was requested to send a memo to NAC thanking them for their efforts.

Work completed before 12th June 2016:-

- Bollards – lockable (**1 still outstanding**) + fixed (**1 still outstanding**) bollards to close gaps.
- More seats a Biggart fountain
- 3 new seats in cross. – same as seat at bus stop.
- 5 new temporary bins – existing bins will be refurbished and then returned.
- Planters refurbished and planted with new flowers.
- Paving repointed and made secure. (**still to be completed**)
- In ground electrics to be made good.
- Paving cleaned

Other works (Phase 2) to be addressed by NAC as a follow-up to 12th June works:-

- Map with small notice board at corner of Bridgend / Bridgend Lane.
- Signage at corner of Bridgend / Bridgend Lane – (Town Centre).
- Bridgend Lane Signage – (Lovers Walk to Lynn Glen) and (National Cycle Route).
- Signage at "T" junction Bridgend – A737 (Town Centre).
- Revise Town Centre signage.
- Sort out bin parking at corner of Courthill St. – Can permanent bin location be created when toilet is removed?
- Paint curved bench and brighten up corner.
- New trees within Church Yard at wall/fence.
- Liaise with DCDH regarding the proposed sponsored 3 tree initiative.

St Margaret's Church railings are now being replaced as "like for like". NAC are still currently seeking 3 quotations – for best value.

When quotes are received timescales will be confirmed by NAC.

4. Proposals for development of the Children's play area in Dalry Park.

The available play park funding of £30k has now been referred to local councillors to secure an agreed development solution.

The trustees indicated that they hoped to establish what was being provided and the timescales for the completion of the works.

5. Dalry Bypass Art.

Julie Wales introduced the concept of a suitable piece of art adjacent to the Bypass, in the proximity of an accessible area. Julie indicated that such an area could be identified in the drive through video presented at the Bypass community consultation. It was suggested that a subgroup of the DCDH could be established to investigate this initiative and Julie was requested to consider becoming a DCDH trustee for the purpose of heading the subgroup. JMcC indicated that the DCDH would be happy to support this initiative if a suitably structured subgroup could be formed.

It was agreed that further investigation should be undertaken by the subgroup to establish costs and sources of funding for the concept of a sculpture depicting the Dalry Witch, Bessie Dunlop. It was also suggested that the location of the Bypass art could be the starting point of a new Heritage Trail for Dalry.

AA agreed to "e" mail a Trustee application to Julie.

6. DAG coordinated arrangements for 12th June "Queen's Birthday Party" – MS

MS – The joint efforts of NAC / DCA / DAG / DCDH / Local Churches / Music Box / Irvine Bakers / DPBT and other contributing parties ensured that the 12th June "Queen's 90th Birthday Party" event was a huge success.

7. "Stalled Spaces" funding and progress with "left of 70 New St" site - SW

SW - Quotations now secured and confirmation given that all works plus £450 cost of DCDH insurance will be contained within the £5k budget for this project.

It is now anticipated that the successful contractors will be asked to start work before the end of June 2016. The issue of services was raised, and it was agreed that SW / Contractors / Owner of 70 New Street would agree how best to avoid any damage during the clearing of the site and the provisioning of the new fence.

Landscaping activities on the 3.5 m strip at the front of the site will be undertaken by DCDH and community volunteers July/August 2016.

The owner of 70 New Street has also agreed to rough cast his house in the same timescales, if the issue about "traffic management" can be resolved.

8. Lynn Glen – Tesco's Bags for All funding success, and the many issues still to be resolved. - AA/JMcC

AA confirmed that Tesco / Groundworks have agreed an extension to the timescales for the submission of the Landowners Agreements. All schedules now to be received by 15th June 2016

Landowners Agreements have now been secured and AA submitted final schedules to Tesco's Bags of Help on 14th June 2016.

Tesco's Bags of help will now release 75% of the £8 k funding within the next 14 days.

AH confirmed that a notice of interest had been submitted to LandTrust for a further grant request of £14,870.00. If this is approved, a comprehensive application will require be completing and submitting before the next meeting of DCDH trustees. If this application is successful, funding from this source should start to become available by mid September 2016.

Phase 2 of the landowner's engagement process will be to secure agreement for access across their land to identified material delivery points.

The DCDH will meet again with Bruce Davidson to agree how best to address this issue and to identify what the additional funding from Landfill will mean for this project.

When identified works, materials, costs and timescales are finalised, arrangements will be made to encourage local volunteers to assist with the restoration works.

All H&S and Risk Assessment issues on site will be managed by East Ayrshire Woodlands Trust

It is now anticipated that works will start August 2016 with a planned completion date of December 2016.

A further progress report will be presented at the July business meeting of DCDH.

9. Paths for All – funding application to improve “Park Walk” section from Courthill Street to Rye Bridge. – Update AA

AA reported that the DCDH had been successful with their application for £1500 funding from Paths for All.

Quotations for the work had been secured, and it was agreed that the offer from Douglas Gilbert (£1,340.00 inclusive of VAT) should be accepted.

With the funding now secured, work will start early July 2016 and be completed before 5th August 2016. Individuals with right of access through this section of lane require to be informed of proposed works.

AA has discussed the works with John Smith of Birkenstop, and he has confirmed that he has no major concerns. The contractor will be asked to keep Mr J Smith informed of proposed timescales to ensure that the works do not interfere with his access during silage activities.

JMcC will contact Mr Howie (Seek House)

10. Big Fit Walk arrangements for 6th August 2016 – update. Audrey Hillis

This will be a joint event DCDH / Kilbirnie Trust

AA asked who will be the lead organisation for this event?

Issue about insurance will require being resolved.

A number of events in the park are proposed in conjunction with the “Big Fit Walk”.

Audrey Hillis agreed to provide a further update, and a schedule of arrangements for planned activities and services, at the July 2016 DCDH business meeting.

AA/AH/SW to prepare an application for £500 of funds from DPBT.

SW/JMcC will attend DPBT July meeting in support of the application assessment process.

11. Other progress reports and Plans.

- **Dalry Bypass – progress**

Timescales for Den realignment and completion of Bypass still to be confirmed.

AH indicated that it was likely that the successful tender would be announced by Christmas 2016 and work would commence March 2017.

DCDH to send a letter to Transport Scotland regarding the Bypass and proposed arrangements for the de-trunking of the associated sector of the A737 through Dalry.

Kenneth Gibson MSP should be invited to attend the October 2016 public meeting of DCDH.

- **Dalry Scout Hall – progress.**

No apparent progress - Concerns have been raised about the reality of the project being completed.

- **North Ayrshire Guides Blair development – progress.**

As the funding offered by CWPL is based on “Matching funding” the Guides have still to receive the promised £100,000.00 from CWPL.

- **Progress achieved by Dalry Sports Club – Dalry Park development project.**

No further progress to report.

- **NAC consultation on Revision of Community Councils (this will include the now revised community council boundaries which the DCDH has lobbied for over the past two years to secure).**

Ongoing. – will no doubt be on the locality planning agenda.

- **NAC consultation on Locality Planning. – update**

Ongoing. – The NAC meeting of 25th May resulted in some progress being made with respect to “make up” and “structure” of the Locality Planning committee.

If and when notes of the meeting are circulated to the attendees, I will arrange to forward a copy to Trustees for information and use.

- **NAC consultation on Community Benefit. – update**

Ongoing. – will no doubt be on the locality planning agenda.

- **Community Empowerment/Locality Planning. – update**

Ongoing. – will no doubt be on the locality planning agenda.

- **Wind farm Community Benefit. (funds available to Dalry from CWPL and RES developments) – Update**

Ongoing - This is still an issue which requires being resolved.

The community of Dalry is still not receiving all of the community benefits promised by the developers.

As DPBT is responsible for the disbursement of the community benefit funds secured from the Millar Hill windfarm development, JMcC was asked to contact Mr Robert Barr to establish “How much” and “Who” have been the beneficiaries since July 2014.

- **22 Sharon Street proposals. – Update**

It is anticipated that the site will now be retained by NAC for future community developments. AA reported that concerns had been raised at a meeting with NAC regarding the possibility of Dalry Library being moved to this site as part of the centralisation process, and assurances had been given that this was not currently being considered by NAC.

The DCDH will continue to engage with Alastair Ross NAC to keep abreast of any future proposals for the site.

- **Ayrshire 21 – Dalry action plan. – Update**

This has now been superseded by Go Garnock (Charette).

When the new report is produced, AA will arrange to circulate copies to trustees.

12. Any other DCDH business?

- **Proposed 3 Trees sponsorship initiative for Dalry Town Centre.**

AA is still attempting to establish costs in advance of sponsorship being sought. NAC has been requested to excavate a 1 cubic meter pit for percolation tests to be undertaken. When the outcome of the tests has been established, more accurate costs for the required civil works and planting of the three trees can then be secured.

An initial enquiry has confirmed that a number of local sponsors would be interested in funding the provision of the three trees.

- **Will NAC revise the current traffic management arrangements in Dalry when the Bypass is opened?**
DCDH consider that the Dalry community and businesses require to be engaged by NAC, through a structured consultation process.

Letter to be sent by DCDH to Transport Scotland with copies to other interested parties. – JMcC.

- **Go Garnock.**

New consultation – outcome of all day event on 19th May 2016 at Rosearden still to be completed and circulated to the community.
It is anticipated that the report will be available for consideration at the July DCDH meeting.

- **Volunteers for sub-group membership.**

The Trustees agreed that further efforts should be made to encourage more volunteers to help with the many initiatives currently being undertaken by DCDH.

13. DCDH Insurance.

AA confirmed that the agreed insurance was now in place from 13th June 2016 to 12th June 2017. Copies are now available to view

14 Date of next meeting.

The next DCDH trustee business meeting will be held in Rosearden on Wednesday 20th July 7.00 hrs starts.

15. Close – 9.30 pm